

*Web-Education Ltd Payment Terms and Conditions for Payment*

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Invoices for Web Design and initial hosting and domain name charges will be made upon agreeing to purchase a website and the invoice will be due in no more than 30 days of that date. Your site will not be made available until we have received payment in full.

Invoices for hosting and maintenance will be made in the first half term of every Academic year and will be due in no more than 30 days from that date on the invoice.

Website alterations after the first year of free maintenance will be charged at the annual maintenance rate. You will be told annually of this rate.

If we upgrade your site and you refuse to pay for the upgrade, we will put the previous version of the site on the World Wide Web, when we have received payment for hosting and Domain Name purchase. You will receive no maintenance unless these costs are paid in full.

The maintenance fee will be renewed annually, should you wish to continue to receive support and upgrades. We will tell you about future upgrades in advance of installation.

If there are any disputes regarding the invoice, they must be made in writing within 7 days of receiving the invoice.

Any issues raised regarding to invoicing must be made in writing to [accounts@web-education.co.uk](mailto:accounts@web-education.co.uk)

We understand and will exercise our statutory right to claim interest and compensation for debt recovery costs under the late payment legislation if we are not paid according to agreed credit terms and we may employ a third party to recover unpaid invoices.

We subscribe to the [Better Payment Practice Campaign](#)

<http://www.payontime.co.uk>